

CENTRE FOR PEACE STUDIES

SRI LANKA



Learning, Teaching, Training, Advocacy and Action

Information Pack-2011-2012



Centre for Peace Studies-Sri Lanka

Department of Peace and Diplomatic Studies

Diploma in Conflict Resolution and Peace Preparedness

Applications are called from eligible candidates for the above program

Brief Introduction of the Organization:

Centre for Peace Studies has been at the forefront of developing new ideas about Conflict Resolution, Mediation, Peace keeping, Human Security and Peace Building. It has developed an international reputation for the practical application of these ideas in war zones and communities driven by conflicts, most notably in and out side Sri Lanka. This has involved working with warring parties, Government agencies, NGOs, regional and international organizations, together with the civilian communities caught up in these conflicts.

Background / Statement of the Program:-

The CPS Peace and Conflict Studies Program offers a rare professional development opportunity for miscarried professionals in fields related to Conflict resolution and peace building. The CPS has organized several peace related workshops in the country. Up to 7000 participants from around the country participated in an intensive workshops organized by the Centre for Peace Studies in the selected locations from the year 2004.

Led by experts in the field, the program balances theoretical and practical learning while capitalizing on the diverse experiences of both lecturers and participants. Ideal for busy professionals, the CPS Peace and Conflict Studies Program's customized curriculum helps promising leaders expand their global outlook, strengthen their negotiation skills, and ultimately make a positive impact on future peace and Conflict resolution efforts worldwide.

The broad overall aim

The broad overall aim of the Diploma in Peace and Conflict Studies fulfills the Center's mission of making knowledge work. It provides a strong foundation in issues and problematic of conflict management, humanitarian intervention and peace building within a peace Studies perspective. The course, through the development, aims to provide students with:

- a grounding in the main aspects of the subjects;
- a flexible choice of learning pathways;
- Progressive development of academic and other skills attainment and intellectual engagement, and;
- A high and nationally and internationally recognized standard in the quality of the Diploma awarded.

Through the course we explore the general conflict spectrum. An underlying assumption of the Conflict management field is that there are similarities in the ways in which people behave in

conflict at all levels, from the interpersonal and domestic through to the international. Conflict Resolution has, in many ways, developed in critical tension with traditional international relations and strategic Studies approaches, drawing from politics, sociology and psychology, among other disciplines, in an attempt to gain an adequate understanding of contemporary conflict.

Since the end of the cold war, this broader agenda has been widely accepted. At the same time, insights from critical theory (in its various manifestations), from the experience of UN peacekeeping and NGO humanitarian intervention in complex emergencies, and from development perspectives, have further enriched understanding.

So the Diploma is designed for:

- Teachers
- Students
- Journalist
- Researchers
- Concerned individuals
- Members of the Judiciary
- Members of Peace Structure
- Member of Armed forces and police
- Personals of all truck level of Peace processes
- Members of NGO's working for Peace and Development

to:

- familiarize you with knowledge of the key ideas literature associated with the development of conflict management and peace preparedness;
- develop an understanding of critical methodologies relating to conflict analysis;
- develop skills of expression in describing approaches to conflict management;
- Enable you to investigate, analyze and design methods of peace preparedness and conflict management.

Methodology

Experiential learning design will be the core methodology. Interactive sessions, case studies, special group design syndication and other simulation sessions will be held. The training program will be participatory in nature wherein the trainers would be translating ideas into design and formulation of strategies with the appropriate facilitation provided by the resource persons. Very rigorous training hours may demand informal learning groups even after set class hour sessions to acquire needed competency.

Curriculum

Designed and taught by specialists from around the country, the intensive curriculum enables program participants to identify and understand the causes of Conflict at the local, regional, and international levels. The coursework is designed to foster participants' skills in Conflict prevention and resolution, with a focus on effecting change and maintaining peace.

The theoretical components of the program curriculum address the following four themes, each with a set of related subtopics. Case and field studies embedded within the curriculum provide valuable practical, application of classroom discussions.

Module I: The Concepts and Values of Peace and Conflict Studies
Module II: The Diagnosis and Analysis of Conflict
Module III: Conflict Resolution Skills, Approaches, and Strategies
Module IV: Conflict Transformation and Building a Sustainable Peace

When you have completed a Diploma in Conflict Resolution and Peace Preparedness you will be able to demonstrate:

- ✓ An advance understanding of the emergence, nature and significance of conflict analysis/conflict management as a distinct field of academic study;
 - ✓ An advanced understanding of the nature of the conflict and the variety of mechanisms and processes available for its management;
 - ✓ A strong to ability to evaluate such evaluations at recognized diploma level;
 - ✓ An advanced understanding of the approaches and methods of community level peace building and peace preparedness
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- **Objective:** to develop skills in identifying the nature of conflicts, conflict management / Transformation strategies, Negotiation Techniques, Mediation etc.
 - **Structure:** 200 contact hours (consist of lectures, Seminars and workshop) plus 50 hours individual field situation study theme plus field work and final project report
 - **Project Work:** Each student should carry out a project work during the final year of the program, whenever prescribe, for which a viva-voce examination will be held separately. The specific direction regarding the project work will be issued at the appropriate time.
 - **Duration of the Program:** The Diploma Program shall be deemed to be a full-time One (01) year Program. The lectures will normally be held during weekends.
 - **Tutorial Support:** Each student will be provided with a personal academic supervisor for guidance and support in the developing of essays, exam preparation and dissertation.
 - **Resources:** students will have access to specialized reference section in the library. Appropriate handouts and photo copies of key articles will also be provided.
 - **Faculty:** The Peace Studies program has an invited faculty of local and International resources from the Universities, as well as senior civil society practitioners in peace and human rights.
 - **Students Representation and other activities:** Student will elect three persons to sit the *staff-student* liaison committee. This will meet after each module has been completed to discuss issues which may arise, and provide a continual feedback on the student perception of the program's progress.
 - **Identity Card:** An identity card should be issued on admission. This is valid entire duration of the course. Students are advised to keep the ID safely as they provide proof of their bonafide student status. In case of loss the ID card, a duplicate ID card will be issued on a written request accompanied by a fee of SLRs 500.00 or US\$ 6.00
 - **Certificates:** Certificate of successful student can be obtain at the graduation or directly from the department of Peace and Diplomatic studies by applying in the prescribe form along with the requisite fee when convocation notification is issued.
 - **Duplicate Certificates:** Duplicate copies of the statements of marks, consolidated statements of marks, provisional certificates and diploma certificates etc, may also obtain by applying the registrar of the department of Peace and Diplomatic studies by applying in the prescribe form along with the requisite fee.

- **Rectification of mistakes in the Certificates:** In case, any certificates issued by our Centre has incorrect information or spelling mistakes, the original certificate should be return along with the request for rectification to the officer concerned within 10 days of receipt of the certificate concerned. Belated request for rectification may entail penalty fee.
- **Commencement:** Every January, April, July and October
- **Fee Structure:** : **Rs 30.000.00 Local**
- : **US\$ 350.00 International Students**
- **(Distance learning)**
- **Special Price for first 30 Students**
 - Local students : Rs 15,000.00 plus
 - Admission Fee : Rs 500.00
 - Student ID : Rs 500.00
 - SAARC countries : US\$ 200.00 Inclusive of Postage.
 - International students : US\$ 250.00 Inclusive of Postage.
 - Student ID : US\$ 6.00
 - Plus Graduation fee : Rs 2500.00 US\$ 30.00

Mode of payment (Not applicable for International Students)

No	Mode		Fee
01	Registration Fee	At the time of registration	500.00
02	First Installment (Course Fee)	At the time of registration	7500.00
03	Student Identity Card	At the time of registration	500.00
04	2 nd Installment (Course Fee)	For 3 rd Module	4000.00
05	3 rd Installment (Course fee)	For 4 th Module	3500.00
06	Graduation fee	At the time of Request	2500.00
07	Discount (Course fee only)	Teachers, Defense force, Media	25%
08	Discount (Course fee only)	Women and University Students	10%
09	Discount (Course fee only)	War victims	50%

- **Special discounts:** 25% of Course fee concession to all teachers, defense and police personals, and press and media persons. 10% Course fee concession for women and University Students who have not availed any of the above concessions. 50% course fee concession for the war victims and disables (conditions apply).
- **Students in Financial Difficulty:** Students experiencing financial difficulties are encouraged to contact the Centre in the first instance. The Social Welfare Officer, Administrator and designated Course Coordinators and their assistants can be approached for confidential discussions where necessary.
- **Cheques:** Please send a Cheque to “**Centre for Peace Studies, Hatton National Bank, Kalmunai**” with your filled application form.
- **Payment through your salary:** If you are a permanent employee in a government or private sector, you can make your course fee to CPS through your company payroll, just tell your employer how much you want to give and how often. Ask your employer for information about payroll giving.

Fee should be paid within the due date, else admission will be cancelled.

- **Medium** : The whole program will be conducted in English medium (Explanation will be given in Tamil/Sinhala if necessary).
- **Registration:** On first come, first serve basis (only 30 seats are available)

General terms and conditions apply for the courses run by the CPS

1. All students are required to be aged at least 18 or the minimum age specified for the course must provide the documentary evidence that they satisfy the entrance requirements of the course and must pay the registration fee of Rs 500. The registration fee of Rs 500 is **not refundable** under any condition.
2. All students are required to pay an initial deposit of 50% for all courses. Balance 50% shall be paid before the commencement of the 3rd module.
3. If a student voluntarily opts out of a program, fees already paid are not refundable and may be charged the remaining payment for the whole of that academic year.
4. If the college decides on valid grounds not to run a course or terminates a particular course before its completion, due to lack of a viable number of students or any other reason, students may transfer to an alternative course at CPS or the tuition fees already paid for the remaining duration of the course will be refunded.
5. In the event of the college having its license withdrawn the students will be entitled to a refund for the time of the remainder of the course fees already paid.
6. If a student chooses to withdraw from a course, the following refund policy will be applied:
 - If written notice is given 4 or more weeks before the commencement of the course, all fees paid will be refunded less Rs 2500.00.
 - If notice of less than 4 weeks is given before the course commencement, Rs 3500 will be retained by the College.
 - After the commencement of the course no fees can be refunded and payment for the whole academic year will be charged from the student.
 - In all cases, students who have been provided with documentation confirming their enrolment at CPS are not eligible for any refund (except at the discretion of the College).
 - The fees should be paid on or before the dates stipulated. Otherwise, the students will lose the eligibility to follow the course without any prior notice.
 - No cases of postponement of the course/examination will be entertained unless such request is made in writing to the Director of studies, through the Coordinator well in advance for approval of the Board of Management.
 - If a registered student, after following 40 % or more of the lectures, wants to postpone admission to the next batch should pay a course fee, as decided by the Board of Management, to follow the course with the next batch from the beginning.

7. **For foreign Students:** Once accepted and enrolled on any course at the college, it will not be possible to defer the commencement of the course except under exceptional circumstances; however a deferment fee equivalent to the first intake will be charged. International students should pay the Course fee fully at time of registration. Course materials to be deliver to your doorstep.

8. Overseas students can defer a course for which they are enrolled only once. However, deferment must be made at least 4 weeks before the commencement of the program where an administrative charge will be applicable.

9. Overseas students are kindly requested to nominate two academic staff from your closed university in your country to supervise and assist you in course and thesis work. The CPS Sri Lanka will contact your supervisor personally.

10. Students who are absent from the class because of illness should notify to the administration as soon as possible and must provide a medical certificate if the absence is for more than three teaching days. All class assignments remain the responsibility of the student. There will be no excuses.

11. **A student may be dismissed from the college for any of the following reasons:**

- Disruptive behavior in class
- Failure to meet the academic/social standards of the college or repeated failure of the course
- Three or more absences from classes without reasonable explanation
- In all of the above cases no fees paid will be refunded

12. Students dismissed from the college will not be re-admitted. Students who withdrew or were withdrawn on medical grounds may be readmitted on receipt of a satisfactory medical report.

13. Whilst studying at the college, the student has to keep the college informed of any change of address and contact details (postal address, e-mail address & mobile number). They are also required to notify the CPS of any changes.

14. Once a student has embarked upon a program of study they are not permitted to change program whilst at the college, unless given express permission by the academic board.

15. In the event of a student failing the same module twice or does not sit the examination twice the college will withdraw its admission.

16. No applicant with a study gap of 1 year to be accepted for our courses unless they have relevant management experience.

17. **Applicants for Professional courses:** The students must pay registration, examination and any other relevant fees by themselves.

18. Once a program starts the college will definitely try to get the teaching done through its existing faculty. Only in exceptional cases, there may be some changes to it.

19. Course dates again will remain unchanged once published. These can be changed in compelling circumstances only.

20. A charge of Rs 2500 or equivalent will be made to students for dishonored payment.

21. All fees paid to the college are inclusive of VAT.

22. Students must supply the college with an accurate address in their home country; they are not permitted to use the address of their Agent.

23. I, _____ have read and understood all the above, and will comply with these rules.

Signature : _____ Date : _____

How to apply:

A copy of the Program Hand book with application form could be obtained by producing/ forwarding a money order for Rs.500.00 drawn in favor of “**The Director**”, in person from the office of Centre for Peace Studies or by sending a self addressed stamped envelope (21cm x 30cm) to the Coordinator, Peace Program, Department of Peace Studies, Centre for Peace Studies, 7/2, Ali Vanniyar Road, Sammanthurai. Sri Lanka

Duly filled application form with 3 recent photographs (3.5cmX4.5cm), and the proof of your Educational and working history should be submitted to the Director, Department of Peace and Diplomatic Studies, Studies, Centre for Peace Studies, 7/2, Ali Vanniyar Road, Sammanthurai. Sri Lanka.

Basic Eligibility Requirements

Any qualification such as GCE (A/L), Degree, or professional qualifications from a recognized institution acceptable to the Board of the Centre for Peace Studies of Sri Lanka or a minimum of two (02) year work experience in Peace or development sector in a registered local or International government or Non Government institutions.

For Further Details Contact

Dr.S.L.Riyas

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